



INTERN PROGRAM

Give a Man a Fish, and You Feed Him for a Day. Teach a Man To Fish, and You Feed Him for a Lifetime

STATEMENT OF COMMITMENT

While an intern at Caserta & Spiriti, _____,

a student at _____, will adhere to the following guidelines:

1. I will not divulge or disclose to anyone other than appropriate CASERTA & SPIRITI personnel any information to which I might be exposed through my internship with Caserta & Spiriti. I understand that failure to follow the guidelines can lead to dismissal from Caserta & Spiriti intern program and/or other disciplinary or legal action.
2. I will follow Caserta & Spiriti policies and procedures related to the internship program to which I am assigned and as set forth by my supervisor.
3. I understand that all notes, papers and memoranda in any format concerning my internship must be reviewed by my CASERTA & SPIRITI supervisor before any dissemination is made to my school or any instructor or person not an employee of Caserta & Spiriti.
4. During my internship, I will strive not to do anything in my personal life which would create a negative public perception of myself or Caserta & Spiriti.
5. I understand that during my internship I will be required to monitor, oversee, and perform internship projects on a daily basis. I will ensure that all internship projects I undertake will be completed in a professional, proper and timely manner.
6. I understand that during my internship I am responsible to Caserta & Spiriti supervisor or his/her designee of the work unit to which I am assigned.
7. I understand that my internship can be terminated at any time without cause by a CASERTA & SPIRITI supervisor.
8. I understand that I will be required to complete 360 hours during CASERTA & SPIRITI's normal business hours. All internship projects required of me will be of a professional nature and supervised.

Signature of Intern

Date

Printed Name of Intern

Signature of CASERTA & SPIRITI Internship Director

Date